

Constitution of the Southern Photographic Federation

1. NAME.

THE SOUTHERN PHOTOGRAPHIC FEDERATION

2. OBJECTIVES

To promote the advancement of photography in all its aspects. To encourage the cooperation between member clubs through participation and hosting of inter-club & federation activities.

3. MEMBERSHIP

(a) Membership of the Federation shall be open to all photographic clubs/societies whose constitution is approved by the Council of the Southern Federation.

(b) Applicants/Member Clubs will provide Council with details of their Chairman, Secretary & Treasurer, and proof of Public Liability Insurance (if not PAGB Liability Insurance) as and when requested. As part of the initial application process to join the SPF, clubs may be asked to provide an audited accounts balance sheet.

(c) The council has the right to refuse and suspend membership. In the case of a suspension notice it must be given in writing to the secretary of the member club/society concerned, which shall have the right of appeal to an Extraordinary General meeting called for that purpose.

(d) The Extraordinary General meeting called to consider an appeal against suspension of a member club/society must be called by the Honorary Secretary upon receipt of a written request signed by the chairman, secretary and a committee member from the member club/society concerned. The appeal will be upheld if the member club/society concerned receives a simple majority in its favour, with the chairman of the meeting having the casting vote if required.

4. MANAGEMENT.

The management of the Federation (except as otherwise indicated by these rules) shall be The responsibility of a Council consisting of a President, a Vice President, Immediate Past President, Secretary, Treasurer, Competition Secretary, Publicity Officer, Newsletter Editor, Handbook Secretary, and Assistant Exhibition Secretary and three other members. The above except the Immediate Past President shall be elected annually by a majority vote at the Annual General Meeting. The Council is empowered to co-opt members to serve. Seven council members shall constitute a quorum.

5. REPRESENTATION.

Member clubs shall be entitled to send two delegates to every meeting and each delegate is entitled to vote, except on matters needing club ratification (determined by Council) in which case each club shall be entitled to one vote only.

6. SUBSCRIPTIONS.

Each member club shall subscribe annually in accordance with a scale of payment based on the number of club members, the scale of payment shall be decided at each Annual General Meeting. The membership shall be calculated as at the last day of each club's financial year prior to the Federation's Annual General meeting when subscriptions shall become due. Clubs whose subscriptions are still outstanding on the **31st OCTOBER** will be subject to payment of a penalty to be determined by Council, plus their annual subscription. The membership of clubs whose subscriptions are outstanding at the time of the 31st December shall be deemed to have lapsed.

7. MEETINGS

Meetings shall normally be held four times a year (including the Annual General Meeting) in the

months of February, May, September and November, or more often as deemed necessary. The dates of the meetings will be published in advance in the Federation's Newsletter. Extraordinary General meetings may be called if deemed necessary by the Council. Member clubs/societies must receive 21 days notice and the specific business for which the meeting has been called.

8. ANNUAL GENERAL MEETING.

The Annual General Meeting will be incorporated with the May Meeting.

9. ALTERATIONS.

Any proposed alterations to the constitution must be notified to the secretary in writing by March 31st. The motion should be proposed by one club and seconded by another club. The council may also propose a motion and may call an Extraordinary General Meeting if deemed necessary. A motion will be carried if a simple majority in its favour, with the chairman of the meeting having the casting vote if required.

10. MINUTES.

The Secretary shall be responsible for recording the minutes of Council and Club Representative Meetings. Copies of the minutes of Club Representative Meetings shall be circulated to club secretaries of all member clubs following each meeting.

11. ACCOUNTS.

A Statement of Income and Expenditure shall be presented at each Annual General Meeting, or any Council meeting at the request of Council members, and the Annual Statement shall be subject to an independent audit.

12. PHOTOGRAPHIC WORK.

All Photographic work handled by the Federation will be treated with every care but the Council cannot be held responsible for loss or damage.

13. COPYRIGHT.

The copyright of all photographic work, including the constituent parts thereof submitted for competition or exhibition in connection with the Federation must be owned by the photographer. The Council cannot be held responsible for any breach of copyright in this respect.

14. DISSOLUTION

In the event of the Federation being dissolved, or otherwise ceasing to exist, any assets held following settlement of all liabilities incurred shall be transferred to the Photographic Alliance of Great Britain (PAGB), to be held in trust by them until such time that any new Federation be created for the area (or part of) covered by the previous Federation.

If the Federation is dissolved by calling a Special General Meeting (SGM) then the quorum requirements will not apply.

15. REVIEW

The constitution should be reviewed bi-annually at the Annual General Meeting.

Constitution Amendments/Additions:-

Clause 4, 6, 7 and 10 - A.G.M. 01-05-03

Clause 14 - A.G.M. 05-05-05

Clause 2, 3, 7, 9, and 15 - E.G.M. 12-02-09