

**IMPORTANT NOTICE for
CLUB TREASURERS, PROGRAMME SECRETARIES, JUDGES & LECTURERS**

CHANGES TO PAGB TRAVELLING EXPENSES

Since my report to the February Reps' meeting (see *next page below*) the PAGB Executive have agreed to increase the "PAGB Rate" (which has been at £0.22 pence per mile for many years) and Judges and Lecturers are now allowed to charge UP TO £0.30 per mile PLUS FUEL.

To illustrate the effect this could have I have re-worked the two examples I gave in my initial report based on a car running at 30 mpg and also one at 40mpg and the judge/lecturer travelling to a club 45 miles from his/her home.

Car at 30mpg (6.6 miles per litre)

PAGB Rate, 90 miles at £0.30	£27.00
90 miles at 6.6mpl @£1.40 per litre	£19.10
Total	£46.10

As above at 40mpg (8.8mpl)

PAGB Rate	£27.00
90 miles at 8.8mpl @£1.40 per litre	£14.32
Total	£41.32

You will note I have emphasised UP TO. Many judges and lecturers do not charge the full rate anyway but clubs should not rely on their generosity bearing in mind the total costs of running a car.

You will see we are now talking of an overall rate of around £0.45 pence per mile with fuel at the figure quoted above.

As mentioned before, Lecturers may have additional charges over these amounts.

It becomes even more essential for Programme Secretaries and others booking Judges and Lecturers on behalf of their club, to agree with the Judge/Lecturer the amount that will be charged.

Many bookings are now being made by an initial telephone call then a follow up email. Often the latter does not include all the information that used to be included in letters. The PAGB do have standard Booking and Reply forms (see pages 143 and 144 of the current Handbook) and it is recommended that these are copied and used.

In the Budget the Chancellor increased the business mileage allowance to £0.45 ppm. Judges and Lecturers should be aware that, if they charge over this amount they should declare it for tax purposes.

Leo

PAGB TRAVELLING EXPENSES

I have received a number of telephone and email enquiries on this subject recently, both from judges and lecturers which I expect have stemmed from the recent rise in fuel prices. I know many judges do not charge full PAGB rates but fuel rises are worrying and some are finding themselves out of pocket especially if they agreed a figure 18 months ago. More concerning is that some Clubs have been in touch because they are finding that some judges and lecturers, who indicated they would charge "PAGB rates" when being booked are requesting amounts far higher than anticipated on the night. I believe this situation is becoming more prevalent where clubs are sending a simple email acknowledgement rather than using the Booking and Booking Reply forms where the judge or lecturer is asked to state their estimated costs.

I would like to take this opportunity of clarifying some of the issues and will ask Chris to send this to all clubs not in attendance. I would also emphasise that the Club Secretary should not sit on this information but pass it to their programme secretary and competition secretary where they may be charged with making the bookings.

In this note I am only dealing with Judges and Lecturers who are using their own transport to attend a club and not taking into account travel by public transport, providing meals or accommodation as this rarely seems to be a problem in our Federation

Judges

Are allowed to charge the current PAGB standard rate of £0.22pence per mile plus the cost of their fuel in travelling to from their home to the venue and return. The total cost can vary and I will give you two examples.

1. If a judge is visiting a club 45 miles from his home the round trip is 90 miles Based on the PAGB rate this will generate a charge of £19.80. If the judge's car does, say, 30 miles to the gallon (or 6.6 miles to the litre equivalent) and fuel is £1.35 per litre their fuel expenditure will be 90 divided by 6.6 x £1.35 which is £18.40. So the total charge to the club is £19.80 + £18.40 = £38.20.

2. For exactly the same trip but with a judge whose car does 40 miles to the gallon the sums will be:- Standard PAGB rate £19.80 40 mpg equates to 8.8 miles per litre. 90 divided by 8.8 x £1.35 produces a fuel cost of £13.80 Total charge to club £33.60.

If a judge decides they wish to charge anything over the PAGB rate +fuel then they should not be in the PAGB Handbook and must agree a figure with the Club on being booked.

Lecturers

The above examples apply to Lecturers as well but, in addition they are allowed to charge up to £10 for wear and tear on equipment. With the increased use of digital projectors and laptops this is becoming more the norm nowadays especially in view of the cost of bulb replacement. They can also charge for the cost of consumables if their Lecture includes demonstrations (e.g. printing)

Any Lecturer charging a fee or seeking anything in addition must comply with the Southern Fed and PAGB requirements and be listed separately and pay the charge to be included in both Handbooks.

I think a great deal of the problems arise where Judges and Lecturers just quote "PAGB rates" which, as you can see above, can fluctuate widely especially if they have a gas guzzling car. Even if they cannot quote you a figure when you contact them, ensure that they fill in a booking form and make clear how much they will want. OK fuel prices may still increase but at least you will have a basis for negotiation on the night.

Leo Rich

4.2.2011